

Innovative Quality Schools

P.O. Box 40219, Saint Paul, Minnesota 55104

Telephone Number: 651-234-0900

Letter of Intent from Interested Applicant

The following is intended as a guide for organizations/individuals interested in submitting an application to Innovative Quality Schools to start a new public school using the chartering process. Applicants will be informed by IQS regarding the submission of a full application. The *Letter of Intent* is typically 4-6 pages in length. It should reflect the considerable research and work already conducted by the planning team. The *Letter of Intent* should not be an initial exploration of ideas but rather a summary of a plan. The letter should be received at the above address by April 2, of the current year. Questions regarding the *Letter of Intent* or application process should be directed to: ttapper@iqsmn.org.

Identification Information:

Name of Potential School if Determined _____

Name of Primary Contact _____

Address _____

City, State, Zip _____

Phone Number _____

Email Address _____

Signature of Applicant _____ **Date** _____

Letter of Intent Substance:

- Describe what you believe will be the mission, vision, goals and general learning/program model of the school; grades/ages of students, general location, etc. Include which statutory purposes of chartered schools in Minnesota will be addressed.
- Describe the innovation(s) to be implemented. Note that IQS defines *innovation* as a practice which does not have a scientific research base in the professional literature. Each school needs to have some aspect which is innovative.
- Identify the persons who will be developing the full application and include a brief resume of each person. At least one person must hold a current license in Minnesota.
- Briefly describe the governance and leadership model of the school.
- Include the financing plan for the development of the application including the sources of revenue to be used.
- (Optional) Additional information selected by the applicant which is deemed to be important.

Forward this signature form and letter of intent to:

Dr. Thomas Tapper
 Innovative Quality Schools Letter of Intent
 P.O. Box 40219
 Saint Paul, Minnesota 55104

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 ttapper@iqsmn.org