

Attachment B.6.1

Range of Interventions

The following will be followed by IQS in the event IQS has reasons to have a formal communication with the School regarding the implementation of this “IQS/School Performance Agreement.” All communication with respect to the following will be from a member of the IQS management team to the Board Chair and/or the school director or others as appropriate.

1. Letter of Commendation: This communication will be provided when the School is recognized by organizations or individuals for its excellent work.

2. Letter of Concern: This letter will be sent when there is a pattern of reports or information not being provided to IQS as specified in this Agreement or reports to the Department or other similar situations. The School will be required to respond within 10 days and provide the information requested.

3. Letter of Deficiency: This letter will be sent when multiple performance targets as provided for in this Agreement are not being met or when the School does not respond adequately to a “Letter of Concern.” The School will be required to respond within 10 days and provide the information requested. If no response is received, a “Notice of Probationary Status” is sent.

4. Notice of Probationary Status: This notice will be sent if the school does not address the issues in the Letter of Deficiency, if a significant performance issue exists or for violations of law. Such a Notice will also be sent following a “Charter School renewal” if the conclusions of that review are that significant problems exist and that a one-year probationary renewal is being granted. This Notice will also be sent if the School is not making satisfactory improvement on its School Improvement Plan (SIP) or other significant performance issues as identified in the “Annual Evaluation.” A copy of this Notice is also filed with the Department. A meeting with the Board of the School is scheduled to review the Notice and explain the consequences. A timeline of 5-20 days will be given for the School to respond to the Notice and provide its “Action Plan” depending on the specific situation.

5. Notice of Unscheduled Charter Review: This notice will be sent if IQS determines that significant issues exist in terms of the School meeting the provisions of this agreement. While a “Charter Review” is usually not conducted until the final year of the contract, an “Unscheduled Charter Review” may be triggered earlier. If IQS determines that significant issues exist requiring more information than is currently available, IQS may determine to conduct a full review at any time which is identical to a “Scheduled Charter Contract Renewal Review.”

6. Notice of Scheduled Charter Contract Renewal Review: This review will occur a minimum of once during the Agreement period. Unless IQS decides otherwise, the contract renewal review will be conducted during the final year of this contract agreement.

7. Specific Performance Evaluation to be Conducted for Contract Renewal Purposes:

- a. The contract renewal decision of IQS will be based not only on the findings and conclusions drawn from the Charter Contract Renewal Review but also on a compilation of information documenting the performance of the School during the

course of this Agreement as documented on the “Annual School Oversight Information” in Appendix No. 8.

- b. The five performance areas specified in Appendix No. 1 provide the specific criteria which must be met in order for the contract to be renewed.
- c. The process to be followed for this review is provided for in the approved authorization plan on file with the School. It includes a Cadre of at least three persons who will visit the school to collect data as provided for in Appendix No. 1. Interviews will be conducted with teachers, administrators, board members, parents, community and students. Budget and audit data will be reviewed, classroom observations conducted, learning environment reviewed (facilities) and other processes necessary to determine whether the performance criteria in Appendix No. 1 have been met.
- d. Based on the review of the School, the IQS decision will be one of the following:
 - i. Renew the charter for the maximum time provided by law;
 - ii. Renew the charter for less than the maximum time provided by law and place the School on “Probationary Status;”
 - iii. Not renew the charter for cause which will result in the closing of the school